

## LOS ANGELES COUNTY EMERGENCY MEDICAL SERVICES AGENCY

## EMT- I Certification Application

☐ CERTIFICATION Fee \$30.00--- Initial – Never certified as an EMT-I☐ RECERTIFICATION Fee \$30.00--- First time with L.A. County☐ RECERTIFICATION Fee \$20.00--- Current or prior certification with L. A. County

NO DEBIT OR CREDIT CARDS ACCEPTED

For more information about the certification process read the 'Further Information' section on the back of this application

## PLEASE PRINT CLEARLY IN INK OR TYPE

Name: \_\_\_\_\_ SS#: \_\_\_\_\_ - \_\_\_\_\_

Address: \_\_\_\_\_ D.O.B.: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: [ ] - \_\_\_\_\_

If EMT-I Recertification applicant, complete the following: **Attach copy of most recent EMT certification card** Other: [ ] - \_\_\_\_\_

County/State of most recent EMT-I certification: \_\_\_\_\_ Cert Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Yes No ELIGIBILITY REQUIREMENTS**

- ☐ ☐ Are you at least 18 years old?
- ☐ ☐ Are you currently certified in AED and CPR including adult, child and infant BLS? CPR training must be equivalent to the American Heart Association's 2005 Guidelines for Cardiopulmonary Resuscitation and Emergency Cardiovascular Care at the Healthcare Provider level. **Attach copy of BLS card – front and back sides. NOTE: On-Line CPR cards are not accepted**
- ☐ ☐ If your initial EMT training did not take place in L.A. County, have you ever completed the required Los Angeles County EMT-I Expanded Scope of Practice? **Attach copy of Certificate if not on file with this Agency. One time requirement**
- ☐ ☐ Have you passed the NREMT written exam? Exam date: \_\_\_\_/\_\_\_\_/\_\_\_\_. NREMT number: \_\_\_\_\_. **Attach copy of NREMT registration card if applicable**
- ☐ ☐ Have you completed a Department of Justice Live Scan or previously submitted a fingerprint card for Los Angeles County EMS? The DOJ provides the EMS Agency with notice of subsequent arrests. Live Scan forms are available from the Los Angeles County EMS Agency or from a Live Scan operator. **Date completed \_\_\_\_\_ Attach copy of Live Scan form submitted, if available**

**COMPLETE APPLICABLE SECTIONS – Attach copy of Course Completion certificate See Instructions on the back of this form**

Name of Training Program: ☐ BASIC COURSE or ☐ REFRESHER COURSE Completion date: \_\_\_\_\_

Month / Day / Year

**RECERTIFICATION APPLICANTS - ONLY**☐ CONTINUING EDUCATION - *Attach copies of CE certificates*

CE Completion date: \_\_\_\_\_

NOTE: MAXIMUM OF 12 HOURS OF CE PER DAY IS ACCEPTED TOWARDS RECERTIFICATION

☐ SKILLS COMPETENCY VERIFICATION - *Attach copy of completed EMSA – SCV form*

Skills Completion date: \_\_\_\_\_

Month / Day / Year

**Yes No BACKGROUND INFORMATION - Failure to answer or disclose requested information may result in denial of EMT certification or recertification per State Regulations and Los Angeles County policy**

- ☐ ☐ Have you ever been denied certification or licensure as an EMT, EMT-Paramedic or as any other healthcare practitioner or had such license or certification suspended or revoked or other negative action taken, or are you under investigation by this or any other agency? *If yes, attach a letter of explanation.*
- ☐ ☐ Have you ever been arrested and or convicted of an infraction, misdemeanor, or felony in California or in any other state or place, including entering a plea of no lo contendere or no contest, and including any conviction which has been expunged (set aside) or have records sealed (e.g., under Penal Code Section 1203.4)?
- If you checked "Yes", refer to the instructions in the Background Check Information section on the back of this form.*

I understand that all information on this application is subject to verification. I certify, under penalty of perjury, that the information provided is true and correct and that any fraudulent entry may be considered a sufficient cause for rejection or subsequent revocation. I authorize the EMS Agency to provide employers with my certification status.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**For EMS Agency use only**

Payment Date \_\_\_\_\_

Amount Received \$ \_\_\_\_\_

Type of Payment Cash MO CC PC  
PC # \_\_\_\_\_

DR Number \_\_\_\_\_

Received By \_\_\_\_\_

\_\_\_\_\_ Photo / CI Picture

\_\_\_\_\_ Out Side Verification

\_\_\_\_\_ Roster Received

\_\_\_\_\_ Live Scan Received

\_\_\_\_\_ DOJ Clearance

\_\_\_\_\_ Certification Number

\_\_\_\_\_ Effective Date

\_\_\_\_\_ Expiration Date

\_\_\_\_\_ Entered into PEPSI

**Type of Certification**  
INITIAL (NREMT) OUT-OF-COUNTY RECERT

## Did you...

- ✓ **Complete, sign, and date the application?**
- ✓ **Attach a copy of a photo ID: current driver's license, ID card, or valid military ID card?**
- ✓ **Attach a copy of your current or expired EMT certification, or a current NREMT certification card? *Whichever is applicable***
- ✓ **Attach copies of your Basic, Refresher or CE courses? See the *Refresher Courses and Continuing Education* section below.**
- ✓ **Attach proof of your EMT-I Skills Competency Verification Form? See the *Skills and Written Exams* section below.**
- ✓ **Attach proof of L.A. County EMT-I Expanded Scope of Practice, if applicable? *One time requirement***
- ✓ **Attach a copy of the front and back side of your CPR card? NOTE: On-Line CPR cards are not accepted**
- ✓ **Submit (1) passport size photo? Photos are required for initial and first-time certification only.**  
*\* In-person applicants may have a picture taken at no charge at the EMS Agency.*
- ✓ **Submit (1) self-addressed stamped envelope? To facilitate mailing of your certification card. Not necessary when applying in person.**
- ✓ **If applicable, complete a Department of Justice Live Scan background check and attach a copy of the form?**
- ✓ **Enclose the \$20.00 non-refundable application fee for L.A. County Recertification?**
- ✓ **Enclose the \$30.00 non-refundable application fee for First-Time L.A. County Certification and Non L.A. County EMS Recertification?**  
Make your money order, cashier's check, or \*personal check payable to: *Los Angeles County DHS*  
**\*Payment by personal check will delay issuance of certification card for 30 days. Debit and credit cards are not accepted.**
- ✓ **Mail or take your complete packet to: Los Angeles County EMS Agency**  
**10100 Pioneer Blvd., Suite 200**  
**Santa Fe Springs, CA 90670**  
**(562) 347-1500**

## NREMT Exam

The National Registry Emergency Medical Technician (NREMT) Basic Examination is the State of California approved exam for all initial certification applicants. The exam consists of two parts. The written exam, which is a computer adaptive test, is administered at Pearson Vue Test Centers nationwide. The skills exam must be administered by an EMT training program approved by an EMS agency to conduct NREMT skills testing. For information on how to apply and register to take the NREMT Exam at a Pearson Vue Test Center go to [www.nremt.org](http://www.nremt.org).

### Initial\*\*First time with L.A. County\*\*

EMT applicants must follow the **NREMT** registration process and provide the following information. Upon verification of the application an EMT certification card will be issued. Individual must provide proof of the following:

- **Current NREMT-Basic card OR California issued EMT-I certification card, which is current or expiration date not greater than one year.**
- EMT Basic or Refresher Course Completion certificate, or EMS CE Certificate(s), and or other required training documents
- **Current CPR for Healthcare Providers or Professional Rescuers.**
- Proof of L.A. County EMT-I Expanded Scope of Practice and AED training. **(One-time requirement)**
- Department of Justice Live Scan for criminal background clearance. **(One-time requirement)**

### RECERTIFICATION \*\*Current or Prior EMT-I Certification with L.A. County\*\*

**There are no extensions. You may not work as an EMT or represent yourself as an EMT when your EMT certification has expired.**

To renew certification, you need the following:

- On-time or within six months of expiration, complete 24 hours of Education (**Refresher or CE**) plus the Skills Competency Verification and a current CPR card.
- Expired more than six months but less than a year, complete 36 hours of Education plus the Skills Competency Verification, and current CPR card.
- Expired for more than one year but less than two years, complete 48 hours of Education plus the Skills Competency Verification, current CPR card and the NREMT- Basic written exam
- Expired two years or more, you must retake an entire EMT-Basic course and meet all NREMT and local requirements.

## Refresher Courses and Continuing Education

Recertification can be obtained with a 24-hour Refresher Course or 24 hours of EMS Continuing Education (CE). Acceptable Refresher courses and CE hours must be taken from an approved Prehospital EMS CE Provider **or** EMT-I Training Program and contain the EMS CE provider number. Examples of CE include: classes, conferences, organized field care audits, and online and media-based productions. Recertification testing cannot be counted in your CE hours. **A daily maximum of 12 hours of CE may be applied towards recertification. This includes on-line CE programs.**

## Skills and Written Exams

Every two years, you must obtain Skills Competency Verification. ***This must be documented on a State of California EMT-I Skills Competency Verification Form [EMSA-SCV (07/03)] by person(s) approved by the EMS Agency to verify skills competency.*** Proof of successful completion must be submitted with your application.

**The NREMT written exam is required when EMT certification has expired for more than one year. See NREMT Exam above**

## Background Check Information

If you are currently under investigation or have ever been arrested and or convicted of an infraction, misdemeanor, or felony in California or in any other state or place, including entering a plea of nolo contendere or no contest, and including any conviction which has been expunged (set aside) or records sealed (e.g., under Penal Code Section 1203.4), attach copies of the final court disposition, and a detailed statement describing the crime(s), date, location, court, sentence served, and parole if any. These documents will help us determine whether you can be certified as an EMT under Los Angeles County EMS Prehospital Care Policy Manual Ref. No. 220, Health and Safety Code section 1798.200 and State Regulations. Failure to include this documentation will delay the processing of your application. Failure to disclose this background information may result in denial of EMT certification. Your Live Scan also provides the EMS Agency with ongoing information of any subsequent arrests. If you have previously submitted this information, and nothing has changed, please indicate the date on the front of this form.

## For Further Information

The Los Angeles County EMS web site is at: [www.ems.dhs.lacounty.gov](http://www.ems.dhs.lacounty.gov) See the *Accreditation/Certification* section

- To obtain a "Request for Live Scan Service" form, see *Live Scan Request Form*.
- To view a list of locations where you can obtain your Live Scan, see *Live Scan Agencies*.